



MYRTLE BEACH POLICE DEPARTMENT

ADMINISTRATIVE REGULATIONS AND OPERATING PROCEDURES

Subject: *Distribution and Storage of Beach Wheelchairs*

Number: *701-A*

Effective Date: *January 1, 2001*

Revised Date: *July 21, 2011*

Rescinds: *020*

701-Distribution and Storage of Beach Wheelchairs

Dated: *November 16, 1993*

January 1, 2001

Approved By:

PURPOSE

To set guidelines for the distribution and storage of the beach wheelchairs throughout the year.

PROCEDURE

1. BEACH SERVICE FRANCHISE REQUIREMENTS

- A. Beach Service Franchises within the City shall maintain and operate wheelchair distribution and storage between the dates of April 15 and September 30 of each calendar year. Each franchise will be responsible for the distribution of the wheelchairs at the locations designated in a Memorandum of Understanding between the City of Myrtle Beach and the Beach Service Franchise holders to be completed each year prior to April 15.
- B. Members of the public wishing to use one of the beach wheelchairs will contact the beach service of their choice or contact a franchise representative at one of the storage/distribution locations on the beach.
- C. Use of the wheelchairs is limited to one hour and the service is provided free of charge. The wheelchair may be used past the one-hour limit if no one else is waiting for a chair. The wheelchairs must be pushed by a second party. The franchise representative is responsible for logging the information on the person utilizing a wheelchair.

2. POLICE DEPARTMENT REQUIREMENTS

- A. The Beach Patrol Section of the Police Department shall operate and maintain a program of distribution for individuals who wish to use the beach wheelchairs between the dates of October 1 and April 14 of each calendar year.
- B. Members of the handicapped public who wish to use one of the wheelchairs should contact the Myrtle Beach Police Department to request a wheelchair delivery to their location for use. This location must be within the city limits.
- C. Users will be asked to maintain the condition of the wheelchair and return them clean and free from damage.
- D. Time allotment for the use of the wheelchairs will be based purely on demand. During the off-season, wheelchairs may be retained by an individual for an extended period of time; however, this will be by special request only. Each wheelchair must be returned to police department control by 5 p.m. At the time the request is made, the exact time period the wheelchair will be used will be set by the Beach Patrol representative and the requesting party. All persons utilizing this service will be required to furnish their name, address, phone number, and local address to the Beach Patrol Section representative. This information will be maintained in a log. The individual will notify the Police Department when they wish to return the wheelchair, and the Cadets or Beach Patrol officers will retrieve the chair.
- E. All wheelchairs will be stored by the Police Department during the off season.
- F. A monthly inventory of the beach wheelchairs will be conducted by the Beach Patrol Supervisor, and the inventory report will be included in the monthly report submitted to the Division Captain.